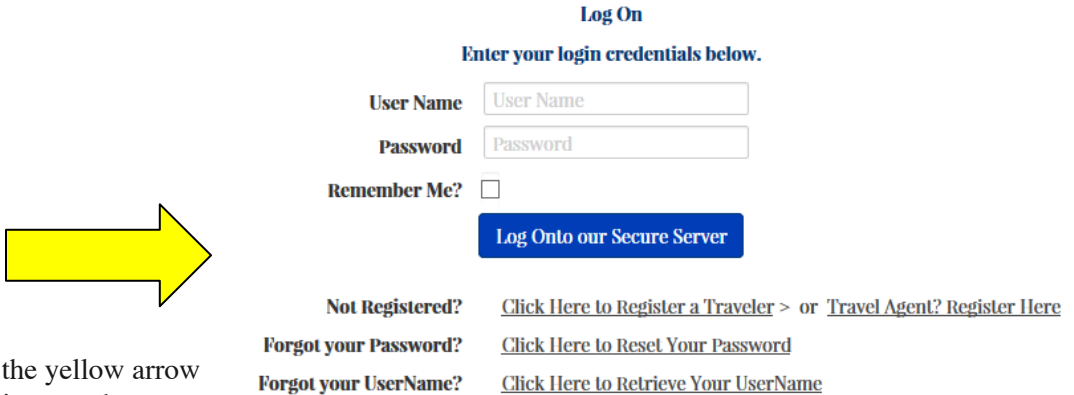


TRAVELER PORTAL REGISTRATION INSTRUCTIONS

To create your log-in to the Traveler Portal:

1. Go to: www.ww2museumtours.org
2. Click on: Log on to the [Traveler Portal](#) to access your travel account.
3. Since this is your first time to visit the Traveler Portal, first you must register yourself as a traveler. You will see this screen*:



Log On
Enter your login credentials below.

User Name

Password

Remember Me?

Log Onto our Secure Server

Not Registered? [Click Here to Register a Traveler](#) > or [Travel Agent? Register Here](#)

Forgot your Password? [Click Here to Reset Your Password](#)

Forgot your UserName? [Click Here to Retrieve Your UserName](#)

- a. *Note the yellow arrow on the image where you must “Click Here to Register a Traveler”.
 - b. Tip for creating your **username**: please use your First NameLastNameBirthYear (Example: JohnSmith1944 or JaneDoe1961). Note: Some browsers may auto-populate this field with your most frequently used email address. We recommend creating a unique ID using the formula we provided above.
 - c. Tip for creating your **password**: Your password can be anything you choose, but for a more secure password, it is recommended to use both upper and lower case letters, numbers, and a least one symbol (!, @, #, \$, %, *)
4. Make note of your username and password as you will need them both each time you log into the portal. For security reasons, our travel team staff does not have access to your password.
 5. You will receive a confirmation email after successful completion of your registration. Please keep this email for your records should you misplace your username.
 6. **Please allow 48 hours** after initial registration for your full profile to populate in the Traveler Portal (including preferences indicated during booking and financial statements).

What can you do in your Traveler Portal?

- Search our exclusive portfolio of educational travel offerings
- Make online bookings, 24 hours a day, 7 days a week
- View your current bookings

- Make online payments
- View and print your travel documents
- Update your traveler profiles (Personal, Medical, and Flight Information)
- Update your emergency contact